

RESIDENT NEWSLETTER

Housing Authority of Murray

August 1, 2020

Wash Your Hands



The office will remain closed until further notice.

No inspections until further notice. You are still required to keep your apartment clean and free of trash.

Policy Reminders

Be sure the office has a **working phone number or e-mail** for you at all times.

Recertification and rent changes will currently be completed by fax or mail. Please notify the office if you have any changes in income or child care expenses.

Forms are available on the website: www.phamurray.org

Rent amounts will not be given out over the phone. Please wait for your statement in the mail.

Community Service: Requirements have been suspended until further notice.

DO NOT feed stray animals.

Maintenance

Work orders may now be called in to the office as normal. Please call 270-753-5000 to place work orders during normal hours, or call 270-293-3550 for emergencies only. *Please observe social distancing when maintenance is in your residence.*

Please keep yards free and clear of debris to allow mowers access to all areas. If you store things in back please move it so they can weed-eat.

Important Notice:

Under no circumstances is a resident of HAM, nor any of their family or guests, to approach a HAM employee at the employee's residence for any reason. If you have a medical emergency call 911. If you have an emergency maintenance request, please follow the process outlined on the reverse side of this newsletter.

Activities

For the safety of the public and our staff and residents, the Ellis Center will not be available for events until further notice.

Limit visitors and unnecessary services (such as carpet cleaning, door to door services and sales, etc.)

Report to the office if you or any member of your household:

- Are under medically recommended self-isolation;
- Are under medically forced quarantine;
- Travelled outside Kentucky OR to a high risk area of Kentucky in the last two weeks.

IMPORTANT REMINDERS

- **Rent is due on the 1st. No rent is processed after 3:30 p.m.**
- **Late fees will be applied on August 14th at 3:30.**
- No rent will be taken in person until further notice. Please mail your payments or use the after- hours drop off available through the drop slot on the front door.
- If you suspect any criminal activity on HAM property YOU **MUST** contact the Murray Police Department **IMMEDIATELY** at 270-753-1621.





Housing Authority of Murray

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Email: staff@phamurray.org

August 1, 2020

TO ALL RESIDENTS

FROM: Faye Dodd, Executive Director

SUBJECT: **PEST CONTROL AND FILTER CHANGES**

PEST CONTROL: Scott's Pest Control will be performing quarterly outside spraying for all buildings through February 2021. We will not be spraying inside at this time.

FILTER CHANGES: You will be called the day before your scheduled filter change so we may complete a basic health check and confirm entry. If we cannot reach you, we will skip your unit and reschedule.

You must stay in another room while your filter is changed. Please observe social distancing guidelines.

Tuesday, August 4th: Nash, 9th, and Broad.

Thursday, August 6th: Ellis and Lafollette.

Tuesday, August 11th: Riley Court.

Thursday, August 13th: Hurt and Fairlane.

Tuesday, August 18th: Cherry, Ash, Spruce, Pine, L.P. Miller, N. 1st, and Chestnut.

If a housekeeping issue is reported to the office during this filter change, we will issue a lease violation to you.

In addition, if we come to your home and are not able to gain entry, you will be charged a \$25.00 fee.

Thank you for your cooperation.

Management