

RESIDENT NEWSLETTER

Housing Authority of Murray

December 1, 2017



Inspections

None scheduled for December.

Policy Reminders

The Housing Authority of Murray is a **smoke free facility**. Smoking in your residence is a direct violation of your lease. Three (3) smoking violations will result in eviction.

Community Service: Be sure that the office has a copy of **each new SNAP benefit letter** to maintain your exemption status.

Any overnight guest who plans to visit for longer than 3 days is to have **written permission** from the office.

Gas powered motor scooters & motorcycles are **prohibited** in the unit and in the yard. They must be parked on the street.

No animal shall be permitted to be loose. All pets are to be taken outside on a leash and kept off other resident's lawns.

Any tenant who is **evicted** through the court system resulting in a Forcible Detainer and/or Writ of Possession **will be banned** from all HAM properties for one year.

Maintenance Notes

Due to the colder temperatures, you should have **all your water hoses disconnected** and the spigots turned completely off. If you have failed to do this, and the pipes burst, you will be responsible for the damages.

If you suspect you have **bed bugs** you must notify the office immediately.

Please keep porches, yards and sidewalk areas of your residence free of trash and clutter. We take pride in keeping our areas looking nice. **ONLY** outdoor furniture on porches. Seasonal inflatables are not allowed in the yards.

If a call is made to the After Hours **EMERGENCY** number and it is not an emergency there will be a \$25 fee charged to your account. Call the office phone and leave a message. A work order will be placed the following business day.

Do not park in front of trash cans. It blocks the trash can from the sanitation trucks.

Ellis Center

If you have the Ellis Center reserved for the end of December be sure and pick up the key **before** December 15th.

Bingo: December 22nd at 9 a.m.

IMPORTANT REMINDERS

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- **Rent is due on the 1st. No rent is taken after 3:30 p.m. daily.**
- **No rent amount will be given out over the phone. Come to the office if you need to get the amount or wait for your statement in the mail.**
- **Late fees will be applied on Friday December 15th at 3:30 p.m.**
- **Late fees are: \$30 for rent and \$20 for cable.**
- **The office will be closed from December 18th through January 1st for the Holidays. We will reopen January 2nd, 2018.**
- **January statements will be mailed January 2nd, 2018. Do not contact the office until after that date for your balance due.**
- **Happy Holidays!**

2017 Need Line Christmas Food Boxes



Date: December 22

**Location: Murray Calloway County Need Line -
509 North 8th Street, Murray KY 42071**

Time: 10:00AM – 6:00PM

Information you need to know:

- You will need proof of income for all adults living in your home.
- Only one Christmas Food Box per Family.
- You will need proof you live in Murray/Calloway County. Only Murray/Calloway residents are eligible.
- NO other assistance will be provided on this day.

