

# RESIDENT NEWSLETTER

Housing Authority of Murray

February 1, 2017

## Inspections

**February 7<sup>th</sup>** - Ash, North Cherry, Pine, Spruce, Chestnut, North 1<sup>st</sup>.

## Policy Reminders

**Do not use** the dumpster that is in front of the Maintenance Office. It is for the HAM shop use only. Violators will be charged a \$50 fine.

The Housing Authority of Murray is a **smoke free facility**. Smoking in your residence is a direct violation of your lease. Three (3) smoking violations will result in eviction.

**IMPORTANT: SNAP Benefits** currently exempt the family members listed on the SNAP letter from having to complete Community Service hours. Be sure that the office has a copy of **every SNAP benefit letter** to maintain your exemption status.

If any member of your household is **turning 18** this month, please have them stop by the office to sign required release forms.

## Neighborhood Watch

Neighborhood Watch forming soon. If interested contact the office at 270-753-5000.

## Ellis Center

Effective October 1<sup>st</sup>, 2016, nonresidents pay \$100 non-refundable fee for use of the Ellis Center.

## Maintenance Notes

Colder temperatures require that you **disconnect all your water hoses** and turn the spigots off completely. If you have failed to do this, and your pipes burst, you will be responsible for the damages.

If you will be away from your apartment for an extended period of time, do not turn your heat off. **Leave the thermostat on 65 degrees**. If the heat is turned off and your pipes burst, you will be responsible for the damages.

If you suspect you have **bed bugs** you must notify the office immediately.

Please keep porches, yards and sidewalk areas surrounding your residence free of trash and clutter. We take pride in keeping our areas looking nice. Seasonal inflatables are not allowed in the yards.

Please **take down all Christmas lights**.

## 4-H Club Activities

**New Activity:** First Wednesday of each month at the Ellis Center, 4 to 5:30 p.m. **4-H & SNAP are Sponsoring Educational Sessions on nutrition and fitness!** Parents and children together or singles welcome. Free! Snacks provided! Pick up a flyer at our office. Contact Ginny Harper at 270-293-1558.

## *IMPORTANT REMINDERS*

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- **Rent is due on the 1<sup>st</sup>. No rent is taken after 3:30 p.m. daily.**
- **No rent amount will be given out over the phone. Come to the office if you need to get the amount or wait for your statement in the mail.**
- **Late fees will be applied on Friday February 15th at 3:30 p.m.**
- **Late fees are: \$30 for rent and \$20 for cable.**
- **The office will be closed on February 20<sup>th</sup> in observation of Presidents' Day.**
- **Work orders can be submitted on our website [www.phamurray.org](http://www.phamurray.org).**