

RESIDENT NEWSLETTER

Housing Authority of Murray

June 1, 2019



Housekeeping Inspections

June 11th – Lafollette, Fairlane and re-inspects

Policy Reminders

Be sure the office has a **working phone number** for you at all times.

Rent amounts will not be given out over the phone. Come to the office if you need to get the amount or wait for your statement in the mail.

The Housing Authority of Murray is a **smoke free** facility. Smoking in your residence is a direct violation of your lease. Three (3) smoking violations will result in eviction.

Community Service: Be sure that the office has a copy of **each new SNAP benefit letter** to maintain your exemption status.

DO NOT feed stray animals.

If you suspect you have **bed bugs** you must notify the office **immediately**.

Allowing a **banned individual** to visit your residence is grounds for eviction.

Maintenance Notes

Please **keep** porches, yards and sidewalk areas **free of trash and clutter**, this **includes** cigarette butts. We take pride in keeping our areas looking nice. **Toys/bicycles** are to be stored in the **back** of the unit. If maintenance **has to move** items for the mowing crew your account will be charged a \$25 fee.

Please contact the office with any mowing concerns. **DO NOT** interrupt our mowing contractors.

Always bag your garbage before putting it in the garbage can. Also, if your garbage can is full and the **lid is open** the garbage truck **will not** stop and pick it up.

If a call is made to the After Hours **EMERGENCY** number and it is not an emergency there will be a \$25 fee charged to your account. Call the office phone and leave a message. A work order will be placed the following business day.

Ellis Center Activity

The **Lego Freebuilding Group** will meet every 4th Sunday of the month from 2:30-4:30 p.m. Ages 8 and up (strictly enforced) are welcome. Adult must stay with child. Legos provided. **Contact Melissa Petik** at: (270)978-3696.

IMPORTANT REMINDERS

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- **Rent is due on the 1st. No rent is taken after 3:30 p.m.**
- **Late fees will be applied on Friday, June 14th at 3:30 p.m.**
- **Late fees are: \$30 for rent and \$20 for cable.**
- **After hours drop off is available through the slot on the front door.**
- **The office will be closed June 26th at 2:00 pm for the monthly staff meeting.**
- **Work orders can be submitted on our website www.phamurray.org.**
- **If you suspect any criminal activity on HAM property contact the Murray Police Department at 270-753-1621.**