

# RESIDENT NEWSLETTER

Housing Authority of Murray

November 1, 2016



## Housekeeping Inspections

November 21st- Hurt, Fairlane & Lafollette and re-inspections.

## Policy Reminders

The Housing Authority of Murray is a smoke free facility. Smoking in your residence is a direct violation of your lease. Three (3) smoking violations will result in eviction.

**IMPORTANT:** Be sure that the office has the **most recent** copy of your SNAP benefit letter. If we do not have this on file, you will be responsible for completing 8 hours of Community Service each month and making up for months that you have missed.

If any member of your household is turning 18 this month please have the individual stop by the office and sign a release form.

If you are planning on having an overnight guest for more than three days please remember to get approval from the office prior to them staying with you. If you do not do this you will jeopardize your lease with HAM.

## Neighborhood Watch

Neighborhood Watch forming soon. If interested contact the office at 270-753-5000.

## Maintenance Notes

Due to colder temperatures approaching you must unhook all your water hoses and make sure your spigot is turned completely off before November 15<sup>th</sup>. If you fail to do this and the pipes burst you will be responsible for the damages.

If you suspect you have bed bugs notify the office immediately.

Please keep porches, yards and sidewalk areas in front of your residence free of trash and clutter. We take pride in keeping our areas looking nice. No seasonal inflatables are allowed in the yards.

Do not park cars so that you are blocking any trash containers on collection day. If the container is blocked, your trash will not be picked up.

## Ellis Center

Effective on October 1<sup>st</sup>, 2016, all individual nonresidents will pay a non-refundable fee of \$100 to use the Ellis Center.

## 4-H Club Activities

There are several 4-H Club activities that meet at the West KY Mentoring Office at 203 Ash and at the Ellis Center. Contact Ginny Harper at 270-293-1558.

## *IMPORTANT REMINDERS*

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- **Rent is due on the 1<sup>st</sup>. No rent is taken after 3:30 p.m. daily.**
- **No rent amount will be given out over the phone. Come to the office if you need to get the amount or wait for your statement in the mail.**
- **Late fees will be applied on Tuesday November 15<sup>th</sup> at 3:30 p.m.**
- **Late fees are: \$30 for rent and \$20 for cable.**
- **The office will be closed November 8<sup>th</sup>- for Election Day.**
- **The office will be closed on November 11<sup>th</sup> to observe Veterans Day.**
- **The office will close at 12:00 p.m. on November 22<sup>nd</sup> for the Thanksgiving Holiday. We will reopen November 28<sup>th</sup>.**
- **Work orders can be submitted on our website [www.phamurray.org](http://www.phamurray.org).**