

RESIDENT NEWSLETTER

Housing Authority of Murray

September 1, 2016



Housekeeping Inspections

September 20th- Ellis and re-inspections.

Policy Reminders

The Housing Authority of Murray is a smoke free facility. Smoking in your residence is a direct violation of your lease. Three (3) smoking violations will result in eviction.

Be sure that you give the office a copy of your most recent SNAP benefit letter. If we do not have this on file, you will be responsible for completing 8 hours of Community Service each month and making up for months that you have missed.

If any member of your household is turning 18 this month please have the individual stop by the office and sign a release form.

If you are planning on having an overnight guest for more than three days please remember to get approval from the office prior to them staying with you. If you do not do this you will jeopardize your lease with HAM.

4-H Club Activities

There are several 4-H Club activities that meet at the West KY Mentoring Office at 203 Ash and at the Ellis Center. Stop by the housing office and get a list or contact Ginny Harper at 270-293-1558.

Maintenance Notes

If you suspect you have bed bugs notify the office immediately.

If a call is made to the After Hours EMERGENCY number and it is not an emergency there will be a \$25 fee charged to your account.

Please keep porches, yards and sidewalk areas in front of your residence free of trash and clutter. We take pride in keeping our areas looking nice. No seasonal inflatables are allowed in the yards.

Do not park cars so that you are blocking any trash containers on collection day. Trash containers have to be placed where the arm of the sanitation truck can reach the container. If the container is blocked, your trash will not be picked up.

Mowing

Mowing season has begun. Keep your yard clear. If items have to be moved by our maintenance staff, you will be charged a \$25 fee.

Ellis Center

Effective on October 1st, 2016, all individual nonresidents will pay a non-refundable fee of \$100 to use the Ellis Center.

IMPORTANT REMINDERS

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- **Rent is due on the 1st. No rent is taken after 3:30 p.m. daily.**
- **No rent amount will be given out over the phone. Come to the office if you need to get the amount or wait for your statement in the mail.**
- **Late fees will be applied on Thursday September 15th at 3:30 p.m.**
- **Late fees are: \$30 for rent and \$20 for cable.**
- **The office will close at 2:30 p.m. on September 21st for the monthly staff meeting.**
- **Work orders can be submitted on our website www.phamurray.org.**
- **If you suspect any criminal activity or a banned individual on HAM property contact the Murray Police Department at 270-753-1621.**