

# RESIDENT NEWSLETTER

Housing Authority of Murray

September 1, 2017

2017 SEPTEMBER						
SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

## Inspections

**Sept. 8th-** Ash, N. Cherry, Pine, Spruce, L.P. Miller, North 1<sup>st</sup> & Chestnut.

**Sept. 27th-** Ellis & *re-inspects*.

## Policy Reminders

**Gas powered** motor scooters & motorcycles are **prohibited** in the unit and in the yard. They must be parked on the street.

**No animal** shall be permitted to be loose and if the pet is taken outside it **must be** taken outside on a leash and kept off other resident's lawns. This includes **cats**.

**Any** overnight guest who plans to visit for longer than 3 days is to have **written permission** from the office.

The Housing Authority of Murray is a **smoke free facility**. Smoking in your residence is a direct violation of your lease. Three (3) smoking violations will result in eviction.

**Community Service:** Be sure that the office has a copy of **each new SNAP benefit letter** to maintain your exemption status.

## Maintenance Notes

If a call is made to the After Hours **EMERGENCY** number and it is not an emergency there will be a \$25 fee charged to your account. Call the office phone and leave a message. A work order will be placed the following business day.

**Do not park in front of trash cans. It blocks the trash can from the sanitation trucks.**

Also, a reduced sanitation rate is available for single senior citizens who live alone. Contact MMU for more information.

If you suspect you have **bed bugs** you must notify the office immediately.

Please keep porches, yards and sidewalk areas surrounding your residence free of trash and clutter. **ONLY** outdoor furniture on porches. Kitchen chairs are not considered outdoor furniture.

Sidewalk chalk can only be used on sidewalk. **DO NOT** use on porches and buildings.

## Mowing

Mowing season has begun. **Keep your yard clear.** If items have to be moved by our maintenance staff, you will be charged a \$25 fee. Please do not distract the mowing crew for **ANY** reason.

## *IMPORTANT REMINDERS*



- **Rent is due on the 1<sup>st</sup>. No rent is taken after 3:30 p.m. daily.**
- **No rent amount will be given out over the phone. Come to the office if you need to get the amount or wait for your statement in the mail.**
- **Late fees will be applied on Friday September 15th at 3:30 p.m.**
- **Late fees are: \$30 for rent and \$20 for cable.**
- **The office closes from 12-1 p.m. daily for lunch.**
- **The office will be closed Sept. 1<sup>st</sup> & 4<sup>th</sup> to observe Labor Day.**
- **The office will be closed Sept. 18<sup>th</sup>-21<sup>st</sup> for staff training.**
- **If you suspect any criminal activity or a banned individual on HAM property contact the Murray Police Department at 270-753-1621.**